



CITY OF BURLINGTON

City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, June 4, 2019

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: None.

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Library Director Joe Davies and Intern Nick Faust.

2. **Citizen Comments**

Tom Vos, 124 Kings Court, provided feedback regarding the sewer billing errors for Class B customers and felt that Council needs to decide and negotiate a way to try to recapture the lost revenue and make it fair for the Class A customers who have been paying. Administrator Walters responded that it was the sentiment of the Council to not seek reimbursement, which was already determined at the previous Council meeting.

3. **Approval of Minutes** - To approve the Committee of the Whole Minutes for May 21, 2019. Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

4. **RESOLUTIONS:**

- A. **Resolution 4958(11)** - To approve Contract Change Order Number Two with Butters Fetting Co, Inc. for a decrease in the contract in the amount of \$6,209.64.

Director Riggs explained that the Well #11 Radium Removal project was completed in April 2018, however DNR staff disputed the cash allowance provided in Change Order #1 in the amount of \$6,209.64, of which the DNR will not disperse to the City. Riggs further explained that this is the last step to close out the project and secure reimbursement for the Clean Water Fund loan.

- B. **Resolution 4859(12)** - To approve the 2018 Compliance Maintenance Annual Report (CMAR) for the Burlington Wastewater Utility.

Director Riggs explained that the CMAR is required by the DNR to ensure the City's Wastewater Utility is in compliance with the permit issued by the DNR and that they require approval of the report via resolution. Riggs stated that the City received a 4.0 on the CMAR and is the eighth time receiving this

score since 2007.

5. **ORDINANCES:** There were none.

6. **MOTIONS:**

A. **Motion 19-930** - To consider approving a Certificate of Appropriateness for 401-409 N. Pine Street.

The application for this motion was pulled by the applicant. There was no discussion.

B. **Motion 19-931** - To approve an Airport Hangar Lease with Brian A. Onstad as trustee of the Brian A. Onstad and Mandy A. Onstad Revocable Trust for property located at Hanger 824 on Hotel Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Administrator Walters explained that the hangar lease is for property located at 824 Hotel Taxiway, which contains a total of 2,400 square feet for a sum of \$.095 per square foot, totaling \$228 per year, prorated in the first and last year of the lease, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2020 through April 30, 2048.

7. **ADJOURNMENT**

Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the meeting adjourned at 6:54 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington